

**Center for Spiritual Living - Olympia**  
Council Meeting Minutes

Tuesday, February 17, 2025 – 6:00 – 8:00 pm  
In person and Zoom 647 238 9585, pw 761508

**Our Mission** is to be an open, expanding, and welcoming community that learns, lives, and shares spiritual principles.

**Our Purpose** is to reveal our wholeness and connection with all that is.

**Our Vision** is to live as Love in a world of Love.

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Present: Rev. David Robinson, Carrie Barrett, Cherie Gordon, Craig Francis, and Kathy Gilliam.

Guests: Liza Bennett and Adrienne Cherry

Practitioner: Tim Robinson, RScP

Scribe: Rev. Carrie Masters

The meeting, held in person and on Zoom, was called to order by Carrie Barrett at 6:04 p.m.

Tim Robinson, RScP, provided the opening prayer.

Craig shared a poem from Rumi about love.

**Check In – All**

*Year of the Fire Horse reflection: What part of your life feels like it's suddenly speeding up or inviting you to move boldly and with greater courage?*

It was decided to let the guests present their items before the Council began their business items.

**Event Proposal: Art Fundraiser – Liza Bennett**

The Council invited her to give us an overview of the Art Auction Fundraiser she proposed to be held at the Children's Hands-On Museum.

(Scribe Note: While organizing the thoughts expressed, it seemed best to present them in the following format:

**Event Discussion Overview**

**Event Name:** Art Heart Auction

**Website:** Art Heart Fair

**Format:** Art auction and community gathering

**Location:** Children's Museum on the First Floor

**Date/Time:** 6:00–9:00 PM (Setup begins at 5:00 PM)

**Audience:** Families invited

**Estimated Attendance:** 75–100 guests

The event will feature donated artwork (detailed in the proposal), with all pieces displayed on the event website for advance viewing and bidding/purchase capability.

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#### *Venue & Logistics*

- Indoor space includes round tables and chairs, plus 2–3 tables for food and auction items.
- Outdoor tables and heaters are available.
- Museum closes at 5:00 PM; event setup begins at that time.
- Children will have access to the play area (museum rules apply).

#### *Venue Cost:*

- \$1,500 deposit paid by Liza Bennett. She stated that if the event does not happen, she is okay with not being refunded the deposit.
- Estimated total cost: up to \$3,000 (includes tables and chairs)

#### *Museum standard pricing (if ticketed):*

- \$20 per person
  - Free for children 17 months and under
  - Proposed for this event: Children 12 and under free, a family ticket price of \$20, and adults without children, \$20.00 per person.
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#### *Financial Considerations*

##### *Admission:*

- Currently planned as a free event
- Suggestion raised to consider ticket pricing, to be discussed further.

##### *Insurance:*

- \$1,000,000 liability policy recommended
- Estimated cost: \$300–\$500. Liza plans to absorb this cost.

##### *Food & Beverage:*

- Potluck-style (food list detailed in proposal)
- Volunteers choose items to prepare and bring
- Option: volunteers may contribute cost equivalent of their food item
- Beer, wine, soda planned

Note: Prior Harvest Festival experience indicated potluck-style food sales were not permitted.

Action Item: Confirm Thurston County food handling requirements.

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#### *Compliance & Risk Management*

- Liza will research Thurston County food handling regulations.
  - Clarification needed regarding museum rules related to children.
  - Insurance coverage to be secured prior to event.
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#### *Volunteers & Staffing*

- Volunteers from CSL to prepare and bring food items.
- Additional teams from Liza's resort and museum volunteers supporting event.
- Booths for items under \$200 will have Square payment systems (equipment purchased and donated by Liza).
- Sign-up system for CSLO volunteers (pre-event and day-of) to be developed.

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### *Strategic Context*

- Timing: The Harvest Festival is the Saturday prior; discussion suggests potential for mutual increased excitement and attendance.
- Guest, Luke Sutton expressed confidence in Liza's experience and prior success managing similar events.

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### *Key Decisions Needed*

1. Confirm free admission vs. ticket pricing structure
2. Approve insurance purchase
3. Confirm food handling compliance requirements
4. Confirm and approve final venue budget (up to \$3,000)
5. Clarify children's ticket policy

### **Action Items – Liza**

- Contact Children's Hands-On Museum to clarify requirements for food handling, insurance, access to play areas, supervision of children, and any additional costs/requirements for the event (including museum staff supervision if play areas are open).
- Obtain and share with the council the contract and insurance policy details for the event.
- Follow up with Thurston County regarding any required permits, food handling rules, or other compliance for the event.
- Send updated proposal, contract, and progress list to council as the event planning proceeds.

### **Council Action Item**

- Determine and communicate final ticket pricing structure (adult, family, child) for the event.

### **Youth Proposal**

Adrienne presented a proposal to add additional Youth Teachers so her role can be replicated on Sundays, leaving her available to do more community outreach. Her preference is to have an adult she knows and her plan is to train them for 3 months without pay. Once trained, they would receive \$40 per Sunday.

There is money in the Youth Savings designated for Teen Camp. Her proposal is to expand the account title to include Youth Education so that the adult youth teachers' pay is funded by that account.

## Consent Agenda

### *Approval of Minutes*

Rev. David moved to approve the minutes as revised. Craig seconded the motion. All in attendance approved.

### *Approval of Financial Report*

Center for Spiritual Living - Olympia		1/31/2026
January Net Income from Operations	Year- to-Date Net Income from Operations	Investment Value
\$6,563.04	\$6,563.04	\$467,655.28

Rev. David motioned to approve the financial report, and Cherie seconded the motion. All those in attendance approved.

## Business

### *Upcoming building rental*

Rev David explained that the Mindfulness Foundation will do an 8-week class at our location. It will be on Mindfulness and Compassion, Sunday evenings, as well as a one-day workshop. They have agreed to a rental price of \$920.

### *Staff review update*

Rev. David will contact staff members, Adrienne, and Brent, to schedule their performance reviews, offering available dates and times on Saturdays or Sundays, and request they bring their self-evaluation forms. He will communicate the dates and times of those reviews.

Kathy will bring thank-you cards and the gift cards to the next council meeting so they can be signed by all council members.

### *Nominating committee update*

The Nominating Team has learned that Hillary is interested. Rev. David will talk to Greg to see if he is interested, and also, **Jason? Said that David (no last name mentioned) was also interested.**

## *Annual General Meeting*

Rev. David will put together a PowerPoint presentation including the budget, income, expenses, our vision, and highlights from last year. Rev. David will also send Carrie B. last year's annual meeting agenda.

Tiffany will send a dedicated email to all members notifying them of the Annual meeting. This notification, along with Enews notifications, addresses the requirements set forth in our Bylaws.

Other items:

Our member Kai Hillig's last Sunday with us is March 15<sup>th</sup>. The council will plan a going-away celebration for him with a card and possibly a cake.

The meeting was adjourned at 8:30 p.m.

The closing prayer was presented by Rev. David.

## **Mobilizing Our Mission**

- Strategic Plan

## **Council Learning Opportunities**

None

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## **Calendar**

- 2/18 – Spiritual Principles & Practices class
- 2/20 – Parent Meetup
- 2/21 – Reiki?
- 2/21 – African American History Celebration
- 2/22 – Teen Group Class
- 2/22 – Faith - Evolution of Consciousness series
- 2/22 – Conversation Forum
- 2/23 – Marketing meeting
- 2/23&24 – Take down art
- 2/24 – Women's coffee
- 2/24 – Practitioner meeting
- 2/25 – Deadline to announce Annual Meeting via email
- 2/25 – Spiritual Principles & Practices class
- 2/25 – Qigong
- 2/27 – Spring altar redo

2/28 – Leadership Team meeting  
2/15 – Teen Group Class  
3/1 – Announce Annual Meeting  
3/1 – Prepare ballots  
3/1 – Conversation Forum  
3/1 – Prayer Shawl Meeting  
3/2 – Prayer Shawl Meeting  
3/3 – Tune in Tuesday  
3/3 – Women’s coffee  
3/3 – Core Council meeting

### **Parking Lot**

- Benevolence fund - some movement beginning
- Policy & Procedure changes/updates - Include an employee handbook
- Retirement plan
- Quarterly event to invite neighbors- Easter, summer potluck, Christmas bazaar?
- Potential annual events
- Building rental helpers