

Center for Spiritual Living
Council Meeting Agenda
Tuesday, April 9, 2024 – 4:00 – 6:00
CSL Olympia, Libby Road and Zoom

Our Mission is to be an open, expanding, and welcoming community
that learns, lives, and shares spiritual principles.
Our Purpose is to reveal our wholeness and connection with all that is.
Our Vision is to live as Love in a world of Love.

Present: Angelina O'Connor, Buffie Finkel, RScP, Rev. David Robinson, Kathy Gilliam, Lynn Elliott, Susan Strobel, Cherie Gordon.
Practitioner: Sandy Dell
Absent: none
Scribe: Tiffany Merkel

The meeting, held on Zoom and in-person, was called to order at 4:00p.m. by Angelina.

Sandy Dell gave the opening prayer.

Rev David provided a reading for the meeting.

Consent Agenda

Approval of Minutes

Buffie made the motion to approve the March 5th, 2024, Council meeting minutes as revised in version 3. Susan seconded the motion. The Council members approved the minutes.

The Council had not seen the changes that Rev. David made to the minutes from March 19th, so agreed to review them and approve them at the next meeting.

Mobilizing Our Mission

New Video "A World that works for Everyone"

Brent Pendleton

Brent would like to do a music video that features the CSL Olympia community for his song "A World that Works for Everyone." He would like to do this song as the Sunday service closing song a few weeks prior to the videotaping so people are familiar with it. He would like to shoot B-roll video of people singing the song in circle and as we are leaving the building. This would be filmed on May 26th in the service and after service. Additional footage would be done after the service of people singing on stage. Brent, Amy and Denim are the performers for this video.

After filming there would be a one-hour concert by Amy and the Spitfires. Brent has already arranged for them to perform and is willing to pay for their performance out of his pocket. There would be a cookout after the concert too.

Brent would also like to also get some video of other events at CSL Olympia such as the workshop by Denny, the Dances of Universal Peace, if they are agreeable, and the teen skills workshop on the fourth Sunday evening that Ocean facilitates. Also, any other examples of other activities that the CSL community does as well as things we do in the community to help others.

Sandy requested Brent share still pictures that she would use in the monthly newsletter and on the website.

Rev. David mentioned that there were classes and study groups that could be featured.

The yoga class was also mentioned as a possible event to show the activities that CSL engages in.

Brent elaborated that there would not be long drawn-out clips from classes or events. He envisions short snippets showing different things that the community engages in.

Kathy asked how the Council can be supportive. Brent asked for assistance with set-up and organizing the after-video events for the day. An example is that Crow may be able to help set-up the outside technology. Brent can probably come up with a P.A. for the band outside. They might need some of the CSL monitor speakers. If anyone wants to help pay for the band Brent would appreciate that but is prepared to pay for it by himself.

Angelina suggested that we may want to discuss using some of the marketing budget. This will be discussed by the Council.

Tips for the band can be requested too.

The outside events will need power. It was mentioned there is more than one power source for outside.

The outside is preferred unless the weather is bad because it will look like fun and engaging. Brent can bring a couple of tents and some Council members also have canopies.

The Council requested that Brent create a list of needs for the day so that people can volunteer to provide items they already own instead of Brent having to purchase or rent things.

What shall this event be named? Brent will come up with a name for this event.

Susan asked what Brent had in mind for the cookout. Rev David suggested that we see if the Women's and Men's groups would help with hosting.

The cookout could be a potluck of side dishes. The Center does have a grill.

The Council agreed that they are approving the event and will set up time to meet in a few weeks to discuss this further.

A Sunday after service in a few weeks would be a good time to reconvene to discuss plans.

A question was raised about getting releases from people for being in the video. Brent suggested that it be announced and those not wanting to be in the video will know about the event.

Brent offered to make a short promo video to be shown on Sundays to let people know about what is being planned.

Council requested that Brent write up something for the monthly newsletter. The article would be due to Sandy by April 15th.

April 28th will be the day for meeting after Service from about 12:15-1pm

Marketing

Sandy Dell

Sandy shared the purpose of the Marketing committee and her goals and asked for feedback about goals and what Council is interested in doing.

Angelina shared that the Council had been reduced to three people before the new members came on in March. The Council did not have the bandwidth to do any additional projects.

Kathy offered to be the Council person to work on Events.

Heidi and Bob's concert is our first event. Council did decide to do four events a year.

Sandy shared some ideas for things we could do such as monthly movie nights, drumming circles, chanting.

Sandy asked if there had been any consideration for having May McCarthy come to the Center. She doesn't charge except a cut of the workshop fee. She has two books out. May is willing to do a workshop on Saturday and Speak on Sunday. Rev David will be the contact for this.

Sandy asks if the Women's and Men's groups could help distribute fliers. The teens might also help. Kathy has offered to help be the Council liaison for events and could see if she could find people to do distribution of flyers.

Council has scheduled Heidi and Bob's concert, Brent's video event in May, and Ester in June. The Center could arrange for May McCarthy later in the year. Rev David suggested that May could be scheduled in October as part of the prosperity campaign

Sandy has been approved to do a \$50 boosted ad to "look-a-likes" on Facebook. This will be for people within a 50-mile radius of Olympia.

Chamber of Commerce membership was discussed and decided that working with Interfaith Works is a better fit for our community.

Kathy is on the planning committee of the 50th anniversary for Interfaith Works. The Center can advertise our activities with Interfaith Works.

Mention of Jim Coventry and the musical he wrote. Jim has talked with Brent about possibilities of doing a downsized version and holding it at the Center.

Council discussed putting some funds toward the video event. The Council will see what Brent proposes on the 28th and what may be needed.

Expanding the outreach of our teachings

Rev. David

Rev. David commented that the discussion that was just had falls in-line with what his thoughts were about living into our teaching and bringing it to others.

Breeze software discussion/approval

Rev David

Adrienne, Sandy, Marlisa and Rev. David met with a representative from Breeze a few weeks ago. We are currently using Power Church and Vanco. Marlisa and Sandy have both used the Breeze program. It can be used for class registration and donations. Individual members can check their own pledge status.

Breeze will replace both Power Church and Vanco; saving us money and providing better usability for the Center's needs as well as for individual members.

Rev. David made the motion to switch to Breeze for our accounting, database, and registration software. Buffie seconded the motion. The Council approved adopting Breeze.

The data that is currently in Power Church and Vanco will be migrated over to Breeze. However, the people that have reoccurring monthly donations will need to re-enter their information in the new system.

A laptop could be provided on Sunday's so that people can update their donations. Rev David would like to have a laptop available for people to register for classes each Sunday. Rev David found that there is a laptop in the sound booth that isn't being used.

Report on NOC***Tiffany and all***

An announcement will be made on Sunday as a reminder that bidding closes at 1pm. Angelina will also go over the bidding again following Sunday's announcements.

The Bid sheet will be added to the eNews.

Jody and Carrie will send out the emails to winners with the amount due. They will also send the Host an email with the list of winners. The host will contact winners with any details or directions to the event location. There are email examples from last year.

Tiffany will take the sheets after the bidding ends and do a spreadsheet of winners to send to Marlisa, Jody and Carrie.

If someone cannot go to an event, they can gift it to someone or sell their seat to the next person on the list. The person must notify the host of the change and who the new attendee is.

Discussion/decision on Recommendations for Investments***Buffie/Rev David***

Buffie read two recommendations from the Finance Committee about gift acceptance.

Recommendation: We recommend that the mutual fund shares received as a member's pledge be liquidated at this time. The Finance committee will review our numbers at the next meeting to make a recommendation as to what to do with the money from that liquidation.

Recommendation: The Council will develop a gift acceptance policy. Buffie has shared the Friendly Waters gift acceptance policy and has asked for feedback. Since not everyone has reviewed the gift policy it will be postponed until next meeting.

In the case of the mutual funds being given as a member's pledge, the liquidated funds would go into the general fund like all other pledges. If the gift were not a pledge, the funds from liquidation of the asset could be reinvested.

The Council will designate a contact person that is a long-term individual to be listed on the Investment account. The suggestion is that Rev David be the contact/owner listed on the account This is a requirement from Charles Schwab, as they purchased T.D. Ameritrade. Buffie made the motion to designate Rev David as the Investment account contact person. Lynn seconded the motion. The Council passed the motion.

Other financial business:

Angelina was added as a signer on the bank account. Former Council members were removed. The signers on the Bank account are Rev. David, Angelina and Buffie.

The authorized signers on the investment account will be delayed until the Charles Schwab of T.D. Ameritrade account transfer has been completed in May.

Tiffany asked for clarification of people on the Investment Committee. The members are Susan Einhorn, Greg Laura, Sherri Riesner, Rev. David and Denny Kautzmann

Discuss a Council retreat time/place

All

Rev David would like to recommend that Rev. Pamela Grace Beatty be asked to be the facilitator. Council could decide on two or three dates and see if Rev. Beatty is available for one of the dates. Susan offered her home as the location for the retreat. Angelina will send out a Doodle poll for the date. Rev David offered to connect with Rev. Beatty to check her availability in July.

Update Community Directory

Buffie

The Community Directory will be updated in July. We can put a notice in the eNews, and send an email to those in the directory.

Tiffany asked that a form be online for people to enter their information and that that be collected in a spreadsheet or data base. Does Breeze have that ability? Yes.

Tiffany asked if anyone really preferred the booklet style since they print the PDF at home. It could be changed to just a regular page. Tiffany will work with a new design since there were no objections to changing from a booklet to a full-page style.

Buffie recommended that the cover art be photos from the Video that Brent is putting together.

Did we get the final contribution toward Ester Nicholson as guest speaker

Rev. David is taking care of the details of Ester Nicholson's contract.

CSL Olympia 20th Anniversary – April 27th, 2025

Rev David.

Rev. David wants to get this on the calendar so that we can start setting tasks and a timeline.

CSL Olympia Rentals

Tiffany

Yoga

Tiffany approached the Council to see if the fee structure for the Yoga class could be revised. The yoga class has low enrollment and this last week the instructor would lose money paying

the \$30 fee. Tiffany asked if the fee could be a split of 50/50 so that even with low enrollments the instructor isn't out-of-pocket to pay rent.

Rev David made the motion to allow the 50/50 split fee structure for the remaining trial period of yoga classes. Buffie seconded the motion. Council approved the revision of the fee for yoga class rental.

Tiffany will discuss the fee structure with the yoga instructor.

My Body My Power

Adrienne has been in contact with Kristen Rubis, who is looking for a venue for her teen girl's workshop. Adrienne has already shown Kristen the Center. The yoga studio that she normal uses has a schedule conflict. This may be an opportunity for some young people to learn about CSL.

Kristen is having a 4-hour workshop from 2-6pm April 13th.

Adrienne has already contacted Denny to see if the Men's group can make a change in time or location for their meeting. There are classes in the morning at CSL, making a time change impossible for the Men's group.

Kristen usually pays around \$100 for her room rental for the workshop. Tiffany proposed that we accept \$100 for the room rental and include the set-up and clean-up time. Kristen is willing to vacuum the room to avoid the cleaning charge. Tiffany will be the Host responsible for opening and closing for Kristen.

Council agreed to allow the rental for a fee of \$100 with understanding that Kristen will clean the room after the workshop.

Check-In

A roundtable check-in followed, answering the question, "How have I been applying and living our Mission, Purpose & Vision Statement?"

Calendar Review

4/13 Men's Group – 12:00

4/14 Conclusion of NOC bidding @ 1:00

4/14 Efficient Charitable Gifting workshop 1:15

4/15 Finance Committee Meeting

4/20 Women's Circle

4/21 Dances of Universal Peace

4/22 Treatment and Meditation Class begins (through 7/1/24)

4/23 Next Council Meeting 4 pm – 6 pm

Parking Lot

Legacy Circle

Policy & Procedure changes/updates - Include an employee handbook

Retirement plan

Next meeting April 23rd, 2024 from 4:00pm-6:00pm

Sandy Dell provided the closing prayer.

Angelina adjourned the meeting at 6:20pm.