

Center for Spiritual Living
Council Meeting Minutes
Monday, March 9, 2020

Present: Rev. David, Laura Farris, Jean Hill-Miller, Scott Kissel, Larry Gilliam, and Rob Coleman
Practitioner: Buffie Finkel, RScP
Scribe: Teri Echterling

The meeting was held at Rev. David's home. Scott opened the meeting at 6:15 and Buffie led the opening prayer. A roundtable check-in followed.

Approval of minutes from 2/24/2020 – Jean made a motion to approve the minutes as submitted. Laura seconded and the motion passed with all in favor.

Council reviewed action items noted in the 2/24/2020 minutes. Jean has followed up the concern about council applicants. Rev. David is checking his thumb drive for the marketing materials from the Leadership Conference to share with Rob. Jean has followed up with Denny and Barb Y. and received confirmation that Barb will head up the Legacy Circle committee. Denny may co-chair. Laura expressed interest in being on that committee as well.

Old Business:

CSL Olympia 15th Anniversary Party update – Rev. David has talked with Kathy Gilliam, Chair of the Anniversary Party committee, and confirmed the date of 4/26/2020. Ann Aubuchon is also part of the committee. We may have former ministers, if available, do a combined service with Rev. David. There was a discussion concerning available budget to pay for extra musicians. It was agreed to use our regular musicians, and invite previous ones as nonpaid guests. The current budget is from \$300-500, and includes an organized potluck at Nova, following an extended service. Invitations will go out by email. Rev. David is reaching out to past ministers, some of whom may choose to attend via Zoom. The Anniversary Party Committee meets on Wednesday nights, and Rev. David plans to attend when current Wednesday night classes end on 3/15/2020.

Annual Meeting – Agenda – Scott asked if we were getting pizza for the annual meeting, and it was noted that we will be having a potluck. Rev. David shared a PowerPoint presentation, with financial highlights, that he prepared for the annual meeting.

Scott, as outgoing president, will emcee the Annual Meeting. Jean reminded him to also call for nominations from the floor. The meeting will be run according to specific rules in CSLO bylaws. Jean will take the lead on balloting. There was discussion regarding the election process, and voting by acclaim. Rev. David suggested using colored paper flags for members to show [their](#) vote.

Scott will introduce the nominating committee, which has vetted and recommended the slate of candidates. Scott will introduce the candidates, and ask if they wish to make a statement. Scott will explain that members are voting for the slate of candidates, rather than individuals.

Jean and Christi will do a count of flags. Jean will validate the vote and announce the outcome by calling to Scott. Larry will do the thank you to outgoing Council members. Rev. David will explain in the closing circle following service how to register to vote.

Jean will have a current list of members in good standing. **Rev. David will include applicant names in eNews. Rev. David will also let applicants know that they will have opportunity to make a brief statement at the annual meeting.**

Rev. David mentioned to Jean that she needs a check-in process at the Annual Meeting to determine a quorum (more than half members) voting.

The agenda includes: Call to Order, Practitioner Pray-In, Welcome, Slide Presentation (financial report Rob), Election, President's report, Minister's report, Thank you.

New Business:

Transition of Council/New members – Rev. David reminded outgoing Council members to turn in keys and binders. There was a question regarding tracking of Council member binders, and locating electronic copies. There are plans for a Council get-together a couple of weeks following the election.

Going forward during COVID 19 – Rev. David reported that Zoom was set up last Sunday to broadcast the CSLO service. There was a short discussion regarding copyright infringement, and taking care not to include music without permission. As things shift and change, we will go with the flow as it unfolds, being mindful and paying attention. Having donation baskets up front seemed to work well. There was discussion regarding lower attendance and donations, and making donation information readily available. Council discussed using Zoom to meet quorum needed for the election.

Rob and Scott will review the bylaws regarding quorum.

Laura mentioned we can always call an emergency Council meeting if needed. Laura brought up the Compassionate Care Committee's availability to support congregants. It is unclear if the Compassionate Care Committee is currently active.

Jean shared that long-time member Maxine Nelson passed on Friday. Rev. David will mention it during service.

Laura asked about Administrative Assistant position applications. Rev. David said we have three interested applicants: Keith Klovee-Smith, Jennifer Howie, and Angelina O'Connor. Interviews will occur following vetting of applicants.

There was a discussion about the Vision/Mission Statement process facilitation. This was followed by a roundtable of outgoing council members' statements and appreciation.

Calendar review

- 3/15 – Annual Meeting
- 3/16 – Finance Committee Meeting
- 3/24 – New Home Committee
- 3/27 – Board Chairs Academy
- 3/28 – Mission/Vision Community Meeting
- 3/29 – Teen Camp Workshop/Presentation

Parking Lot

- Update on Tech Soup Software Upgrade – Rev David & Teri 8:10

Next meeting – March 23rd at Rev. David's.

Buffie led the closing prayer, and the meeting adjourned at 8:10 p.m.

Respectfully submitted by Teri Echterling