

Center for Spiritual Living
Council Meeting Minutes
Monday, February 24th, 2020

Present: Rev. David Robinson, Scott Kissel, Rob Coleman, Jean Hill-Miller, Laura Farris, and Larry Gilliam.

Practitioner: None

Scribe: Teri Echterling

The meeting was held at Rev. David's home. Scott opened the meeting at 6:18 and Rev. David led the opening prayer. A roundtable check-in followed.

Approval of minutes from 2/3/2020 - Jean made a motion to approve the minutes as submitted. Rob seconded the motion. The motion passed with five in favor and one abstention.

Old Business:

Errors & Omissions Insurance – Jean shared the completed insurance policy which she will keep on file. Laura will follow up with Marlisa to ensure we receive the insurance binder, our proof of coverage. This process is now complete.

Council Member Search Committee and Candidate list – Jean reported we have three candidates, Karyn Lindberg, Doug Pape, and Teri Echterling. We have four openings on Council. Christi Johnson, James Lorenz, and Sherry Reisner are all interested in Council for next year. Jean has been approached by a church member with concerns about one of the candidates. Discussion ensued regarding concerns or barriers to serving on Council. The matter in question was vetted, with three members having heard the concerns in person, and has been deemed not a barrier to being on council. **Jean will follow up with the concerned community member.**

Marketing Team Update – Rob reported the marketing team met two weeks ago with Adrienne and the teens for visioning of the Lacey Spring Fair. Adrienne is the lead on the Fair participation, and Rob believes she has submitted the application. Robin Lee has received funds and paid the \$100 application fee for the CSL Olympia account with Thurston County Media (TCM). She is learning the tools available for formatting and loading to YouTube and Facebook. Robin, Ocean Laura, and Felipe Cervantes are the designated users of TCM on behalf of CSL. Their next meeting is March 1. Rev. David expressed concern that some on the committee are not members of the Church, and asked Rob to be the backup on the TCM account. Karyn Lindberg will also remain active in marketing. Laura thanked Rob for chairing, and giving energy to the marketing committee. **Rev. David will share with Rob materials from the marketing session he attended at the recent Leadership Conference in Denver.**

CSL Olympia 15th Anniversary Party update – Sunday 4/26 – Kathy Gilliam and Ann Aubuchon have taken the lead, and are in the process of contacting past members and inviting them to join us for the celebration. Rev. David is also communicating with past Ministers. There is

consideration of an extended service on that Sunday. Kathy asked about the available budget. Rev. David suggests up to \$500 but preferably less. There was discussion about changing the date so as not to interfere with Arts Walk. All agreed to maintain the date of April 26.

Holistic Fair – Rev. David has put down the \$35 deposit at the Church of the Good Shepherd to hold the space. Camille will be back at the end of March to resume leadership for the Fair.

Replacement for Teri – Rev. David reported he has heard from four interested parties, but no applications yet. Keith Klovee Smith, Sherry Hough, Jenn Howie, and Annie Easter have expressed interest. Lori Chase has opted not to apply. Another option is that Rev. Carrie would be amenable to working as a virtual assistant. Laura suggested an application deadline and all agreed on March 15 as the deadline.

Announcement of Annual Meeting – Rev. David explained that we have put out the announcements in email, newsletter, and announcements. We have now met the requirements as per our by-laws. Rev. David also has annual meeting templates from the Leadership Convention.

Legacy Circle – Jean reported that Denny assumed Council was to determine next steps. Rev. David has talked with Denny and Barb Y. and we are focused on rolling it out later this year for next year's tax season. Rev. David suggested presenting it to the community next October. It was determined we need a separate committee to head up the Legacy Circle. Flyers and marketing materials are available from the home office. Laura asked if Denny and Barb would be interested in continuing their involvement in the Legacy Circle. There was discussion regarding how bequests are spent, and not accepting specific bequests. **Jean will follow up with them.**

New Business

Leadership Conference Report – Rev. David reported it was a great conference, at which he attended an all-day marketing symposium, and a session about mission and vision statement processes. He will share that information with those committees. CSL is operating in the black and the organization as a whole is in good shape. Jean was a delegate for the conference, voting in the election of new leadership Council and Chair. The new CSL Spiritual Leader is Edward Viljoen. He replaces Dr. Kenn Gordon. Rev. David purchased video of sessions to share with CSL Olympia.

Rev. David also shared that it was a positive experience, with many connections reflecting a high opinion of CSL Olympia. CSL worldwide has continued moving from two to one organization. There are new classes planned; including a six week mini-Foundations course. The Spiritual Practices document from the CSL Education committee is now on the bulletin board in the lobby, and bookmarks are in newcomers bags at CSL Olympia. Next year, the conference will be online. In two years it will occur in Indian Wells, California in January. SOAR 2021, a 4-day retreat will be in Banff, Canada. Cost is currently \$350 not including lodging. The resort is \$215CN per night. Rev. David will send out information about this deal.

Review Finances – Rob gave the report on the financials. Balance sheet – checking \$12,921 (\$5,192 last year). Savings \$1,582 (\$6,180 last year). We currently have \$16,286 in all accounts, ahead of where we were last year. Total liabilities are \$43,527 (\$38,900 last year). Laura asked why it is so much more, and it was noted that one tithe is for entire year and is being rolled out monthly. Total equity is \$39,400.

Income includes pledged donations of \$11,400, and non-pledged donations of \$772. We are at 94% of our budgeted monthly income. Expenses of \$13,700 are 90% of our budgeted expenses. Rob mentioned that January tends to be less than expected. Financially, we are ahead of where we were last year and on track with the budget.

Rob went over a few line items. The 336% increase for Labor and Industries happened because we pay it in advance. At the last Finance Committee meeting, Rev. David suggested paying \$1000 back to new home account, as we now have excess funds. The Finance Committee approved this transfer and recommended it to Council. Rev. David made a motion to move \$1000 from the checking account into new home. Laura seconded the motion. The motion passed with all in favor.

Larry made a suggestion that when corrections are made to the financials, Marlisa put a revision date on the corrected copy to avoid confusion

Scott brought up copying keys for Nova. Rev. David offered to get the copies made.

Scott said our next meeting is scheduled for March 2, which is a week from tonight. Council agreed to push the next meeting to March 9, which will be the last Council meeting for Scott, Laura and Rob.

Calendar review

- 2/25 New Home Committee
- 2/28 – Board Chairs Academy #2 of 6
- 3/9 – Last Core Council meeting before the annual meeting on 3/15
- 3/7 - Visioning
- 3/15 – Annual Meeting
- 3/16 – Finance Committee Meeting
- 3/28 – Members Mission and Vision statement meeting

Parking Lot

- Board Chairs Academy – New Board Welcome Manual
- Mission & Vision Statement

Next meeting – March 9th at Rev. David's (The next after will be March 23rd)

Rev. David led us in the closing prayer and the meeting adjourned at 8:08 p.m.

Respectfully submitted by Teri Echterling