

Center for Spiritual Living, Olympia  
Core Council Meeting Minutes  
July 22, 2019

Present: Rev. David Robinson, Scott Kissel, Laura Farris, Rob Coleman, Jean Hill-Miller, and Larry Gilliam  
Absent: None  
Practitioner: Marlisa Johnson, RScP  
Scribe: Rev. Carrie Masters

Meeting was held at the home of Rev. David.  
Scott Kissel opened the meeting at 6:24 p.m.  
Teresa Bielenberg opened the meeting with prayer and there was a brief check in.

Amendments to the July 8<sup>th</sup> meeting were presented. Motion to approve the July 8<sup>th</sup> meeting minutes as amended was made by Rev. David Robinson, seconded by Laura Farris, motion carried.

**Old Business:**

Update – Swami Beyondananda – income report – Rev David  
No income report yet as we are waiting on the credit card sales information.

Update – 8/25 CSLO & Unity Picnic – Rev David  
Kelly asked for a budget for decoration. This service begins at 10:30 and will be publicized before the event. Unity is doing the music and the service.

Update – Offering Envelopes – Printing and placement – Rev Carrie  
Rev. Carrie indicated the envelopes are printed and being used, however, she forgot to communicate to Linda Sickles about the placement of them in the pew racks. She will take care of that.

Update – Annual Insurance Rider - Sent to Nova?  
This has been completed.

Update – Mission and Vision Statement Team – Rev David  
No update.

Rev Carrie Update – update on search for replacement  
Rev. Carrie sent the Admin job description to Laura who sent it to Rev. David for approval. Laura will write an announcement to be used on Sundays and send it to Rev. Carrie.  
This can also be marketed on Craig's list, and Rev. Carrie will send the job announcement to the entire mailing list using Mail Chimp.  
Laura's question regarding salary for the position was answered.

Tech Soup Update – update

Rev. Carrie contacted Tech Soup and spoke with a Customer Service person who indicated he would contact Rev. David to make him the primary contact. Rev. David has not yet heard from him. Rev. Carrie will follow up and report more at the next meeting.

#### Pledge Drive

This was discussed at the Finance team meeting where it was mentioned that Denny could be the coordinator of the team. There was no recollection of Denny's response. Rev. David will check with Denny. Buffy and Mark Finkel are considering reprising "Mr. and Mrs. Finkel" giving weekly reports in character. Rev. David will check on the availability of the possible venues for the Kick Off event (The Gasthouse or Gwinwood) which will give us dates to consider for this event.

#### Report/Update Community Meeting – July 14

Laura led it beautifully and the meeting held to the timeline. Discussion included the Prosperity program, the New Home program, the mission & vision committee, the Holistic Fair, and there was a Thank You to Teresa for the First Sunday coffee service.

#### **New Business**

##### Coffee Service –

Teresa explained to Rev. David on Sunday that Ann and Caroline were taking over the coffee service since they are leads on the Membership Team. Jean Hill-Miller will contact Caroline to get more information. Rev. David will reach out to Teresa.

##### Financial Report – Rob and Larry

The Finance Committee made the following recommendation to Council:

"Marlisa should be given authority to address temporary cash flow problems when necessary by moving funds from the "New Home Fund" account and then replace them as soon as possible later in the month."

Following a deep discussion the following motion was made by Laura Farris. We authorize the bookkeeper to move money from the savings account if necessary in order to pay the bills with the intention of replacing the funds as they come available.

Motion was seconded by Rev. David.

Approved.

Rob then moved that we change the amount that is now being transferred to the New Home Fund to \$50 with \$50 going into the savings account.

Motion was seconded by Laura Farris.

Approved.

The Finance Committee also recommended that the following verbiage be included in Rev. David's Letter of Call:

"Rev. David Robinson, as Senior Minister of the Center for Spiritual Living Olympia is to be paid profit-sharing as specified in his Letter of Call, depending upon such decision

related to his annual performance review. Such profit-sharing, if awarded, is to be based upon the year-end result of income minus expense. In addition, money received as restricted funds and bequests is not to be included in the calculation. The amount of the profit-sharing is to be one-third of the net positive result.”

Rob Coleman so moved.

Larry Gilliam seconded this motion.

Motion approved with one abstention.

Laura will update the Letter of Call and send it to Rev. David for signature and filing.

### Review of Finances

Rob presented the financials for June. Income was \$13,882. Expenses were \$14,322. We are losing much less than was budgeted and we are doing well with increased pledged giving at this time.

The Finance Committee adjusted the language regarding the Center’s title to Home Office. It is as follows:

“Tithing is based on pledged and non-pledged donations, gifts (other than those given specifically to a restricted fund), and the profits from both active and passive fundraisers (“active” = fundraising events such as Nourishing Our Community; “passive” = things like interest on General fund bank accounts and Life Insurance policies, Amazon Smile, grocery store donations). Also including in tithing income is income from classes and retreats after all expenses (i.e. the “profits” on classes/retreats) Income from these channels will be tithed (10%) to Centers for Spiritual Living (Home Office) unless otherwise designated by the Core Council or required by a class (such as Prosperity Plus) in agreement with Home Office.”

A motion to approve this was made by Rev. David and seconded by Rob Coleman. Motion approved.

### Calendar review

- Youth Garage Sale - Scott’s – Saturday, Aug 10 – Scott is accepting items for sale only on August 9<sup>th</sup>
- Scott – Vacation – 8/12 thru 8/24 – no email
- Joint service and Picnic – Unity and CSLO – August 25<sup>th</sup>
- Prosperity Plus 3 begins on Tuesday, September 10<sup>th</sup>. It is a 7 week class, and the materials are \$60.
- Rev David out of town – 9/20 – 9/22
- Participation Appreciation and signup – 9/22
- Unity Combined Service – Greg Levoy – October 13<sup>th</sup>
- CSL 2019 Abundance Series (2<sup>nd</sup> session) will be held on Wednesday July 24<sup>th</sup> from 5 to 6 p.m. as well as August 14<sup>th</sup> and August 28<sup>th</sup>. Rev. David will have a watch party for anyone who wishes to participate.

Council Member on Duty Schedule:

July 28<sup>th</sup> – Rob Coleman

Aug 4<sup>th</sup> – Jean Hill-Miller

The next meeting will be held on Monday, August 5th at 6:15 p.m. at Rev. David's home. Marlisa provided a closing prayer and the meeting was adjourned at 8:22 p.m.

Respectfully submitted,

Rev. Carrie Masters