

Center for Spiritual Living  
Council Meeting Agenda  
Monday, November 4th, 2019 - 6:15 – 8:15  
Rev. David's home

Present: Rev. David Robinson, Scott Kissel, Laura Farris, Jean Hill-Miller, and Larry Gilliam  
Absent: Rob Coleman  
Practitioner: Teresa Bielenberg, RScP  
Scribe: Teri Echterling

The meeting was held at the home of Rev. David.  
Scott Kissel opened the meeting at 6:20 p.m.  
Teresa began the meeting with prayer, followed by a roundtable check-in.

Approval of minutes from 10/7 – Rev. David moved to accept minutes as amended.  
Larry seconded. There was one abstention and four approvals.

Approval of minutes from 10/21 – Jean moved to accept as amended, Rev. David seconded. There was unanimous approval.

Executive Session – Rev. David moved to accept as amended. Laura seconded, and all approved.

**Old Business:**

- Holistic Fair – Review – Rev. David  
While we experienced lower attendance than expected (156) we still made a profit slightly over the \$1000 goal. Camille personally purchased snack bar food at a cost of \$475. Scott suggested reimbursing her for her loss (approx. \$125). He will check with Camille and bring it back to council for approval.

Rev. David asked that we create a marketing plan for next year, and add more vendors as space allows. We had 2 cancelations at the last minute.

- Update on Staff Evaluations – Laura  
Marlisa's and Brent's are scheduled for November 5<sup>th</sup> at 6:30. The calendar review portion is correct for the other reviews. Rev. Carrie will attend her review via Zoom.
- Errors & Omissions Insurance – Update from Laura  
The alternate bid was over \$2000 more and didn't cover as many people as the current bid with Ozanich. Laura will forward the details to the council. Barb Y. pointed out that the current liability policy isn't covering all the players either. Laura advises we go ahead with Ozanich Insurance and the quote of \$1250. Rev. D. suggested bringing it to the finance committee. There followed discussion about the company reputation, cost of quote differences, and email from Barb Y regarding Ozanich. Laura moved to bring the insurance purchase to the finance committee. Scott seconded. Motion passed with all in favor.

- Pledge Drive – We are currently at about 132,000 following Rev. David’s discussions with a couple of pledgers. We are expecting approximately 10,000 in additional funds.
- First Sunday Coffee – Jean  
Jean reported that while a few people signed up at the Pizza and Participation event, there is currently no team lead, and Caroline is concerned. Rob and Ross will be making coffee the first Sunday each month, and sign-ups are available for people to bring treats.
- New Home Committee update – Rev. David  
A meeting was held last Monday and the New Home Committee wants to begin assigning that which we need to be doing to move into a new place. They are holding consciousness for that purpose. They discussed the options to buy vs. lease and found advantages for both options. They discussed funds available and asking the community to put money toward the goal.

There followed a Council discussion about the vision statement, and if it refers to the current situation at Nova. Rev. David explained the gratitude for that which is not yet manifest: Moving beyond Nova and stepping into ownership of new space and expansion. The next new home committee meeting is November 19<sup>th</sup> at 6 p.m.

### **New Business**

- Women’s Group Library Proposal  
Jean asked if the Women’s Group needs approval for this. Carol has many books, sorted into categories, on a two sided rolling shelf, to be put out by the education table as a lending library. Rev. David approved the idea.
- Workflow for Admin Assistant – Rev. David shared that Teri will send work requests from community members through him for tracking of hours and workflow.
- Rev. David’s days off reminder – please be mindful that Thursday and Friday are days off. While it’s okay to send email to the Reverend’s work email, please hold off on texts, calls and emails to his personal account during these days.
- Cancelling Rap with the Rev – Rev. David reported that there were no attendees the last three months, so Rap with the Rev is cancelled.
- Jean asked to talk about the upcoming community meeting agenda. We will be covering the Holistic Fair, Pledge Drive update, and the New Home Committee update during the 30 minute meeting.

There was a discussion about supplemental musicians and available budget. This is already in the budget for the remainder of the year, and they will be at CSL for the Christmas service. We have also secured a flute player for the Christmas service.

**Action item:** Rev. David will double check with Marlisa if we are solvent enough for extra musicians.

Laura requested that Rev. David speak to the Finance Committee regarding his \$300 reimbursement for conference expenses.

There followed a discussion about community members asking for funds for other community members in crisis. There was concern that this could be construed as a Center approved activity. Rev. David's stance is we are family, and this sometimes happens. It is not under the auspices of the Center or the Council.

### **Calendar review**

- 11/5 – evaluations Brent and Marlisa 6:30
- 11/10 – after service – Adrienne's evaluation
- 11/11 – Budget committee first meeting 9:30 AM – Rev. David's
- 11/11 – Finance Committee meeting – 6:00 – Denny's
- 11/12 – David and Carrie evaluations 6:30
- 11/17 - Community Meeting
- 11/19 – New Home Meeting
- 11/24 – Interfaith Thanksgiving Service
- 11/26 – Class – A more Ardent Fire – begins – Rev. David's 6:30

### **Parking Lot**

- Reimbursement for Rev. David – \$300/Eugene Conference
- Raise for Amy and Brent
- Mission and Vision Statement Team – Rev. David
- Tech Soup Software Upgrade – Rev. David is interested in obtaining PowerPoint software. Scott mentioned we can get office 365 for \$10 month for 5 computers from Microsoft.

Next meeting – November 18<sup>th</sup>, 6:15 at Rev. David's home

Teresa led the closing prayer. The meeting adjourned at 8:04 p.m.