

Center for Spiritual Living
Council Meeting Minutes
Monday, November 18th, 2019

Present: Rev. David Robinson, Scott Kissel, Rob Coleman, Jean Hill-Miller, and
Larry Gilliam
Absent: Laura Farris
Practitioner: None
Scribe: Teri Echterling

The meeting was held at the home of Rev. David.
Scott Kissel opened the meeting at 6:19 p.m.
Rev. David began the meeting with prayer, followed by a roundtable check-in.

Approval of minutes from 11/04 – Jean made a motion to approve the minutes as amended. Rev. David seconded and the motion carried unanimously.

Rev. David made a motion to approve the executive session notes as submitted. Rob seconded and all approved.

Old Business

- Report from Finance Committee Meeting
Rev. David reported that based on 2020 budget predictions, there are resources available for personnel increases in incomes previously discussed, pending approval.

There was further discussion about the supplemental musicians. They are covered in the 2020 budget once per month. Rob mentioned it would be nice to have flexibility in the budget and use supplemental musicians on an as needed basis, using those funds elsewhere. Larry and Scott agreed that it is not a requirement we have supplemental musicians. Rev. David suggested bringing the issue to the next finance meeting for further discussion. **Rev. David will ask Brent his opinion on the matter**, and would like to actually expand to a full band all the time as music is very important to bring folks in.

Reimbursement for Rev. David's Eugene conference is completed. Denny sent out the summary of the finance meeting. That committee is now transitioning from just reacting to expenses to planning ahead.

- Pledge Drive – Status on meeting goal
The total is approximately 139K, and there may be 5k more coming in. Five pledgers from last year have not been heard from. Rev. David has contacted them to check in. Rev. David said that it was one of the best pledge drives he has been involved in.
- Final follow up on evaluations (gifts)

Most gifts have been purchased already and are on order from CSL. They are expected by Wednesday. Brent, Amy, and MJ will receive coffee gift cards. The evaluation discussion was tabled until Laura is in attendance.

New Business

- Nourishing Our Community – Email from Camille
Camille will not be able to coordinate the nourishing our community this year as she will be out of town for an extended time. CSL will be looking for someone to head this up and Camille offered to assist whoever takes this on. Rev. David also offered to support the chair of this committee. Rev. David said to personally ask whomever Council thinks would be a good fit.

Rob asked if Camille will still be chairing the holistic fair, and Rev. David confirmed that Camille will do the fair again next year. Rob suggested we start now to form a committee to assist. Rev. said Camille, not Council, will form the structure. Jean suggested we ask Camille what Council can do to help.

- Financials – Rob
Rob reported on financials from the last finance committee meeting. There was general discussion regarding income and expenses. The church is running at 105.5% of projected income. While there is a \$2898 loss year to date, we were budgeted to lose over \$18K. Also discussed was petty cash for change available for cd sales, and the teen camp funds. Larry suggested meeting with Marlisa to discuss changes to the financials structure to simplify and clarify; for instance, changing the last line to net income/net loss. We have received over \$6,000 in gifts.
- Marketing/Social Media team discussion
Scott thinks it is a great idea, but we need more planning. Rev. David mentioned the efficacy of current marketing we are already doing with the website, Meetup, and Facebook. We have limited budget for marketing. Rob expressed interest in leading a marketing committee. Jean mentioned Lacey Fun Fair and other events we could use to market CSL.

Scott mentioned the need for agreement on what our public message should be, and the need for leadership of such a committee. Larry suggested we all have CSL business cards with us to pass along. Rob informed the council that there is a group of people ready to meet and brainstorm. There will be a structured plan in place before the committee actually begins work. Rev. David wants to be involved in the marketing decisions. Rob talked about tying the marketing committee to the new home saying that he had a new, all encompassing vision, but was not ready to share it at the Council meeting. Scott suggested this be presented to the new home committee and discuss it at the next council meeting. We need integration and open dialog moving forward. Rob will take it to the budget committee as well to get more money for marketing.

Action item – feedback from new home committee meeting about marketing team.

Calendar review

- 11/19 – New Home Meeting
- 11/20 - Newsletter Articles Due (Scott)
- 11/24 – Interfaith Thanksgiving Service
- 11/26 – Class – A more Ardent Fire – begins – Rev. David’s 6:30
- 12/7 - Visioning
- 12/14 – Deepening with the Divine Retreat
- 12/16 – finance committee meeting

Council will meet once in December on the 9th rather than December 2nd, then not again until 6 January to approve budget.

April next year is the 15th anniversary of incorporating as an organization. Rev. David suggests a party after service on April 26, 2020.

Parking Lot

- Update on Staff Evaluations – Laura – Laura not at 11/18 council meeting
- Errors & Omissions Insurance – Laura – Laura not at 11/18 council meeting
- Mission and Vision Statement Team – Rev David
- Update on Tech Soup Software Upgrade – Rev David & Teri

Next meeting – December 9th at Rev. David’s

Rev. David led us in a prayerful closing. The meeting was adjourned at 8:15.

Respectfully submitted,

Teri Echterling