

Center for Spiritual Living
Council Meeting Minutes
October 7, 2019

Present: Rev. David Robinson, Scott Kissel, Laura Farris, Rob Coleman, and Larry Gilliam
Absent: Jean Hill-Miller
Practitioner: Teresa Bielenberg, RScP
Scribe: Teri Echterling

The meeting was held at the home of Rev. David.

Scott Kissel opened the meeting at 6:15 p.m.

Teresa Bielenberg began the meeting with prayer, followed by a roundtable check-in.

Rev. David moved to approve meeting minutes from September 23 as amended, Laura seconded. Motion passed with four approvals and one abstention.

Old Business:

- Holistic Fair – Rev. David gave an update based on conversation with Camille, the event coordinator. They are still working on determining food, with the possibility of Traditions Café catering the fair.
- Update on Staff Evaluations – Laura has scheduled the following dates: Council will meet on 10/20 and 10/27 for staff evaluation discussion. Staff evaluations are tentatively scheduled for 11/5, 11/10, 11/12,. There was a general discussion regarding eval notes.
- Errors & Omissions Insurance Laura reported that we now have an estimate from the insurance company. For \$231 more per year, we will add E&O and expand current coverage. This will bump our annual cost to \$1250. The refund from unused portion of old insurance will offset the additional cost. This will be an item for the next finance committee meeting. There was a discussion regarding contracts, new contracts, and protocol.
- Oct 13th Gregg LeVoy – Rev David shared that while the original plan was to split costs and proceeds with Unity, CSL will now pay the \$250 speaker fee and retain all proceeds. Costco food has been ordered for a projected 35 workshop attendees. Rev. David will bring the books from Gregg. Rob will ensure extra chairs are placed in the sanctuary, where meditation will begin at 10 a.m. There will be no video, but Rev. David will ensure a podcast.
- Update on New Home committee – Rev. David said the affirmation statement is going well. The next New Home committee meeting is 10/28.
- Pledge Drive – Results of Pledge Dinner –We have received \$110,484 in pledges for 2020. There are still some expected to come in later. There was general discussion about finances.

New Business

- Financial Status – Council Awareness, Responsibilities & Action Steps – Rev. David invited the council to be proactive in requesting fiscal information from finance to ensure greater awareness. Scott invited the council to work together, using the fiscal skills they have, and focus more on our financial health. A suggestion was made for the finance committee to set up a protocol for tracking flow and upcoming expenses. Laura will request the finance committee to come up with a plan for the next 3 months. Scott asked for this to also be an action item for their next meeting.
- Rev. David Cancelled his attendance at the Minister's Convo, due to the financial challenges currently facing CSL.
- Reimbursement for Rev. David – \$300/Eugene Conference – In view of current finances, Rev. David generously requested his reimbursement be deferred until finances are straightened out. – All agreed.
- Administrator/Teri reports to Rev. David – This is a contract change as approved by Council.
- Gift to Staff & Card for Jean – Past staff appreciation included Starbucks. It was discussed that this is not a council expense, but can roll it into expenses of each area.

Calendar review

- 10/13 – Gregg Levoy guest speaker – Joint Service with Unity @ CSL
- 10/14 – Finance Team Meeting
- 10/20 & 27 – Staff Review Meetings
- 10/27 – All Souls Service (Mills & Mills)
- 10/28 – New Home Committee
- 11/02 – Holistic Fair

Parking Lot

- Mission and Vision Statement Team – Rev David
- Tech Soup Software Upgrade

Next meeting – October 21st at Rev. David's
Teresa offered the closing prayer and the meeting adjourned at 8:15

Respectfully submitted,

Teri Echterling