

Center for Spiritual Living  
Council Meeting Minutes  
Monday, October 21st, 2019 - 6:15 – 8:15

Present: Rev. David Robinson, Scott Kissel, Laura Farris, Jean Hill-Miller, and Larry Gilliam  
Absent: Rob Coleman  
Practitioner: Buffie Finkel, RScP  
Scribe: Teri Echterling

The meeting was held at the home of Rev. David.  
Scott Kissel opened the meeting at 6:19 p.m.  
Buffie began the meeting with prayer, followed by a roundtable check-in.

Approval of minutes from 10/07 – There will be a delay on approval to give all council members a chance to review minutes and approve via email.

**Old Business:**

- Holistic Fair – We are now marketing to potential attendees. Jean suggested sending out the fair postcard to the community. Teri will follow up on that.
- Update on Staff Evaluations – Laura – All but 2 preliminary staff evaluations are done. Council will meet after service on 10/27/19 to complete Marlisa's and David's.
- Errors & Omissions Insurance –Update from Laura – The process is taking longer than expected, and has been referred to the finance committee. Denny suggested checking into quotes for non-profits. Barb Y. will check into it and Laura will follow up. There was discussion about insurance for the holistic fair as a stand-alone. Rev. D will check with Camille that insurance is in place.
- Pledge Drive – Update—Rev. David sent pledge cards to 15 regular pledgers not yet heard from. We currently have approximately \$117,000 in pledges. Discussion about pledges in past/current years.
- Gifts to Staff - There was discussion about this cost coming from line item of each budget. It was suggested that Amazon gift cards in the amount of \$25 would be appropriate. Laura moved to buy 7 gift cards for 5 staff, Amy and James. Larry seconded. The motion passed with 4 ayes and 1 abstention.
- Finance Team Meeting – Process for financial awareness – Larry reported the idea to use Marlisa's current tracking of items to be paid, but look ahead 2 weeks and share it with council for planning purposes. This is to be incorporated into the regular financial report out at council meetings. Marlisa can send finance reports to council as well as finance committee.

## **New Business**

- Financials – Rev. David reported we are currently running in the black. While the new home fund has been seriously depleted, we are keeping this as a placeholder for a consciousness of a new home. There was discussion/questions about profits from Swami Beyondananda and other income.

## **Council Member on Duty**

Larry suggested we do away with assigning a council member on duty for Sunday service as this service is not used by the congregation. Laura made a motion to remove the council member on duty position, Larry seconded. The motion passed unanimously.

Scott reported that Teresa told him coffee service team was in disarray, he suggested council get more involved in details to prevent loss of morale of volunteers. Discussion ensued. Jean will follow up with Caroline Fenn who volunteered to take over coffee team. This will be tabled until next meeting.

Rev. David read the letter of gratitude from Amazing Grace Spiritual Center in Ballard for our donation of \$350 to their building fund.

Laura reported that signed contracts for Teri and M.J. are now on file.

## **Calendar review**

- 10/20 & 27 – Staff Review Meetings
- 10/27 – All Souls Service (Mills & Mills) 2:00 p.m.
- 10/28 – New Home Committee 6:30 p.m. Rev David's
- 11/02 – Holistic Fair –8a.m. volunteers – doors open at 10
- 11/5 – evaluations Brent and Marlisa 6:30
- 11/10 – after service – Adrienne's evaluation
- 11/12 – David and Carrie evaluations 6:30

## **Parking Lot**

- Reimbursement for Rev David – \$300/Eugene Conference
- Mission and Vision Statement Team – Rev David
- Tech Soup Software Upgrade

Next meeting – November 5th at Rev. David's

Buffie led the closing prayer. The meeting adjourned at 8:15.

Respectfully submitted,

Teri Echterling